



Provider Access Policy

Member of Staff Responsible:	Headteacher
Date policy was previously approved:	N/A
Review Date:	September 2019

Approved by SLT on 13 September 2018

Approved at Full Governors on 15 October 2018 (Min No: 14/2018/19.14)

‘This policy was reviewed and has been impact assessed in the light of all other school policies including the Disability Equality Scheme.’

Introduction

This policy statement sets out our arrangements for managing the access of providers to pupils at Parkside Community School for the purposes of giving them information about the provider’s education or training offer. This complies with the school’s legal obligations under Section 42B of the Education Act 1997.

Student entitlement

Students in years 8-11 are entitled:

- To find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options evenings, assemblies and group discussions and taster events.
- To understand how to make applications for the full range of academic and technical courses.

Management of provider access requests

Procedure

A provider wishing to request access should contact Louise Wigston, Work Experience Co-ordinator and Curriculum Support

Telephone: 01246 273458

Email: lwigston@parkside.derbyshire.sch.uk

Safeguarding

The school policy on safeguarding, which can be found on our website, sets out the school's approach to allowing providers into school as visitors to talk to our students. The school's procedure for checking the identity and suitability of visitors is outlined in this policy.

Education and training providers will be expected to adhere to this policy.

Premises and facilities

The school will endeavour to make accommodation and resources available for discussions between the provider and students, as appropriate to the activity and timing. This will all be discussed and agreed in advance of the visit with the Headteacher or Lead Teacher of Personal Development. All presentations must be approved by the Headteacher or Lead Teacher of Personal Development so that they are in keeping with the school's ethos and values.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at Reception to be passed onto the Learning Resource Centre. The Learning Resource Centre is available to all students at lunch and break times.

Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an opportunity to supply appropriate information for students and their parents. The school offers a number of opportunities for pupils and their parents to find out about the world of work, careers, education and training beyond Parkside Community School

	Autumn term	Spring term	Summer term
Year 7	<p>Aspirations assembly Visit from Employer – CBC Assembly – guest speakers Made in Chesterfield Curriculum link visits</p>	<p>Careers/Enterprise PD block College visitor Assembly – guest speakers Curriculum link visits</p>	<p>HEPP Visits Visit from Employer – CBC Assembly – guest speakers Curriculum link visits</p>
Year 8	<p>Aspirations assembly Visit from Employer – CBC Assembly – guest speakers Made in Chesterfield Curriculum link visits</p>	<p>Careers/Enterprise PD block College visitor Assembly – guest speakers Curriculum link visits</p>	<p>HEPP Visits Visit from Employer – CBC Assembly – guest speakers Curriculum link visits</p>
Year 9	<p>Aspirations assembly Visit from Employer – CBC Assembly – guest speakers Made in Chesterfield Curriculum link visits</p>	<p>Careers/Enterprise PD block College visitor Assembly – guest speakers Curriculum link visits</p>	<p>HEPP Visits Visit from Employer – CBC Assembly – guest speakers Curriculum link visits</p>
Year 10	<p>Work Experience preparation CV workshop Post-16 Event in School Assembly – guest speakers Curriculum link visits</p>	<p>Work Experience preparation Assembly – guest speakers Curriculum link visits</p>	<p>Work Experience – 2 weeks CV workshop Work experience debrief Assembly – guest speakers Curriculum link visits</p>
Year 11	<p>CV critique day World of Work day Post-16 Event in School Assembly – guest speakers Curriculum link visits</p>	<p>Assembly – guest speakers</p>	<p>Assembly – guest speakers</p>

Please speak to our Lead Teacher of Personal Development to identify the most suitable opportunity for you.

Name: Katie O' Sullivan

Telephone: 01246 273458

Email: kosullivan@parkside.derbyshire.sch.uk

5. Links to other policies

- Safeguarding/child protection policy
- Careers guidance policy
- Curriculum policy

6. Monitoring arrangements

The school's arrangements for managing the access of education and training providers to students is monitored by the SLT link to PD.

This policy will be reviewed by the Headteacher annually. At every review, the policy will be approved by Full Governing Body .